

# SEND AT SPRINGFIELD

Termly newsletter: Autumn 2023

## Meet the team

Here at Springfield, we are very lucky to have two qualified SENDCo's (Special Educational Needs and Disabilities Coordinator). This is Mrs Hannah Atkin and Mrs Stef Staples. We both teach almost full time but can be contacted through your child's class teacher.

We aim to create a newsletter each term to provide you with up to date information to support you and your child/ren. We will also let you know the dates of our Coffee Club, any upcoming events we have and developments within school.

Scan the QR to access our SEND page on the website.

It is under construction but you can read our key information and policy in the meantime. If there is something you would like to be on our website, let us know at our next Coffee Club.



## An amazing addition!

This term, we have been working incredibly hard to design and create a brand new sensory room within our school. We know that the addition of this fantastic resource will support children across school. We are absolutely delighted that we have been able to open this up before Christmas with the support of the Senior Leadership Team and Governors. A special thank you to Mr John Halshaw and his daughter for the donation of sensory tools! If you have any sensory or fidget toys in good condition at home that you would like to donate, we would be extremely grateful!



# SEND SPEAK!

There are lots of terms used when speaking and writing about SEND. We will share a couple on each newsletter!

This term:

- POP – Pupil Overview of Progress. This is the plan that tells you and all the people working with your child what is in place to support their whole development. You will get a copy at the start of each term and invited in for a meeting to discuss targets with the class teacher.
- EHCP – Educational Healthcare Plan. Some children will need additional support and Lancashire County Council will assess if an EHCP needs to be in place to provide more support to the child, family and school.

## WEBSITE OF THE TERM!



## Spotlight Question

My child has been put on the SEND register and I have been told they are being put forward for an Educational Healthcare Needs Assessment. What happens next?

Scan to find out more about EHCPs in Lancashire.



In occasions where children require further support than what school can provide alone, the SEND team may decide that a needs assessment is appropriate. This decision is made with our Educational Psychologist and Specialist Teacher. School has to complete a series of forms and submit lots of evidence. You will get a copy of the form to sign and parental views to complete. Please return these as soon as possible. Once this has been submitted, it is up to Lancashire County Council Inclusion Team to make the decision. You will be sent letters directly from them. This should take around 16 weeks from submission. Please ask Mrs Atkin or Mrs Staples for an update if you haven't heard anything.

Our next Coffee Club is on Friday 12th January at 2:30pm. It will take place in the Springfield Suite. Please enter through the external door. Look out for posters and information on our Facebook page!

