

29th November 2024

Dear Parents and Carers,

Nativity Performance



As many of you know, we have a tradition of performing our nativity at St Catherine's Church, which beautifully complements the nativity story. The church, as you know has the capacity to accommodate all our parents and carers, allowing them to witness the incredible efforts of our children. However, due to unforeseen circumstances this year, we have had to make changes.

Unfortunately, our school minibus was stolen over the summer. This has left us without a reliable means of transport. Given the safety concerns and logistical challenges involved with walking our youngest children to St Catherine's church, it is no longer a viable option largely due to the distance the children would have to cover and the number of adults we would need to meet the risk assessment requirements.

We explored the possibility of hosting the nativity at St Stephen's Church as an alternative venue. However, we have found that the capacity at St Stephen's is significantly smaller, therefore it will not safely accommodate all our parents as we want to ensure everyone has a fair opportunity to enjoy the performance.

Earlier this week, Miss Davies sent out a letter offering tickets prioritising parents and carers of our reception class children, while we attempted to secure another performance date for the parents of our Year 1 and Year 2 children. Unfortunately, after careful consideration of the logistics involved and the need to ensure we have access to enough staff to accompany the children to church for each performance, without disrupting the other year groups and their planned activities, we have concluded that we will not be able to proceed with the nativity at St Stephen's.

We have therefore, made the decision to hold two performances of the nativity in our school hall on the same date - **Tuesday, 17th December**. This will ensure that no family misses out. The first performance will take place at 9:45 am, followed by a second performance at 1:30 pm. For those parents who have already purchased tickets, rest assured that your place for the morning performance has been secured.

For any parents wishing to attend the nativity and have yet to secure a ticket, please use the slip on the next page to request up to two tickets and indicate your preferred performance time, with the correct payment. While we will do our utmost to accommodate your preferences, please understand that we must adhere to health and safety guidelines regarding the hall's maximum capacity to ensure the safety and comfort of all.

Please note that tickets will be limited to two per child, and you will need to present your ticket upon entry to the hall. Additionally, every family in attendance will receive a USB drive containing a recording of the performance, which we hope to distribute before the Christmas break. If we are unable to do so in time, this will instead be arranged for January. For this reason, we kindly request that no one takes photos or records during the performance.

For any family that is unable to attend the performance but would like a copy of the recording, it can be purchased for £2.00. However, you will need to return the slip on the next page along with the correct payment. If we do not receive the appropriate payment with the slip, we will assume that you do not require a copy of the recording.

Thank you for your understanding and continued support.

Best Wishes,



Mrs S Nasim
Headteacher

Nativity Ticket Request (To be returned to Mr Coates)

I would like to attend the Nativity performance, and I understand that when I buy a ticket, I will receive a USB (one per family) containing a recording of the performance.

Child's Name: _____

Number of Tickets being requested (max 2): ____

Preferred Performance Time: (Please indicate) 9:45 am / 1:30pm

I enclose £ _____ for the cost of ____ ticket(s)

Signed _____

USB Drive Request (only applicable for parents not attending)

I will not be able to attend the performance but would like a recording of the nativity.

I enclose £2.00 to cover the cost of USB drive.

Child's Name: _____

Signature _____